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## MINUTES

TRCS Monthly Board Meeting, October 25, 2018, 5:00 pm – 8:00 pm

Two Rivers Community School, 195 Center Dr., Conference Room, Glenwood Springs, CO 81601

Board Meeting facilitated by Ed Olszewski

Call to order 5:28pm.

Board Attendees: Ed Olszewski, Deborah Jaouen, Barb Corcoran (via computer and phone) and Joslyn Mitchell (via phone)

Other Attendees: James Nims, Ben Canady, Amy Spradlin, Ann Rocket, Rebecca Ruland

### Consent agenda:

- Barb Corcoran moved to approve minutes from September 27, 2018 meeting, Joslyn Mitchell Second, all board members attending in favor. Motion carried.

Public comment: none at this time

### Standing Reports

1. Head of School Report/Business Report (report attached).  
Rebecca reports that she is still looking at ways to potentially refinance our school's mortgage before the balloon payment arrives. She has been talking to Mark Heller of CECFA (Colorado Education and Cultural Facilities Authority) to look at tax exempt bonds (rebonded loans) and also to contact potential financial investors to see if there are better options than just a typical mortgage from a bank.  
League of Charter Schools came to the school in October and were very impressed with what they have seen, and have shown interest in holding the Educator Summit here at TRCS this summer.
2. Director of Education Report (report attached) report addressed PBL updates, MTSS/SEL updates, Academic Goals Update, and CMAS Testing (testing will occur April 8-26, 2019)
3. Director of Operations Report (report attached) report addressed:  
*Transportation* - seating charts implemented on the busses, parent involvement at bus stops for safety, field trip report for all grades, staff/driver training, maintenance of bus fleet)  
*Facilities* – HVAC, Irrigation, food waste PBL and the Greenhouse  
*Strategic Plan items* (possibilities for the school's future)
4. *Monthly Budget Report* Rebecca states that we are looking good, we met our # of 351 for our school count in October
5. Board Recruitment & Training (nothing to report)
6. Fundraising Committee Report – Jamie reports that we have a Bingo Night planned for our Fall Fundraiser. We are trying to fill #275 seats at \$50 a seat at the Colorado Hotel. We will have extra bingo cards for sale as well as a smaller auction going on with the bingo night. Our aim is to raise \$30k. We also have kid care (put on by volunteers and the 8<sup>th</sup> graders) to help raise money separately for the 8<sup>th</sup> grade Mexico trip. Kid care will cost \$20/child for the entire evening's events. Ben mentioned that we had a storage shed full of skis donated to the school

and we will be trying to sell as much of the ski equipment to also go towards the 8<sup>th</sup> grade Mexico trip.

7. Accountability Committee Report (nothing to report at this time)

### **New Business**

1. Strategic Planning Process
2. Final Audit - June 30, 2018 (report attached) Our audit with CSI has designated some discrepancies around our construction loan and we have a \$40k discrepancy in our favor
3. Action Item – Review and Adopt CORA Policy – Ed Olszewski moved to approve policy:  
Vote as follows:  
Ed Olszewski - Aye  
Deborah Jaouen - Aye  
Barb Corcorcan - Aye  
Joslyn Mitchell – Aye  
CORA policy approved by all board members present
4. Action Item – Review and Adopt Parent Notification of Employee Felony Misconduct Policy  
Ed Olszewski moved to approve policy:  
Vote as follows:  
Ed Olszewski - Aye  
Deborah Jaouen - Aye  
Barb Corcorcan - Aye  
Joslyn Mitchell – Aye  
Parent Notification of Employee Felony Misconduct Policy approved by all board members Present
5. Action Item – Review and Adopt CMAS Testing Policy  
Ed Olszewski moved to approve policy:  
Vote as follows:  
Ed Olszewski - Aye  
Deborah Jaouen - Aye  
Barb Corcorcan - Aye  
Joslyn Mitchell – Aye  
CMAS Testing Policy approved by all board members Present.
6. Board calendar (previous calendar has been provided and will be updated for next board meeting)

### **Old Business**

1. Update on RE-1/TRCS Meetings (nothing to report)
2. Discussion of Insurance Coverage – Cameron Williams (nothing to report – Cam not present)
3. Committee membership (nothing to report – Theresa not present)

### **Board Members’ Comments (no comments)**

### **Adjournment 7:06pm**

Next regular (monthly) Board meeting is November 29, 2018 5:00 pm to 8:00 pm, Two Rivers Community School

**The Mission of Two Rivers Community School** is to cultivate in every student: Passion for learning and high achievement through creating rigorous, interdisciplinary learning experiences on topics relevant to the students that culminate in original work aimed at engaging and positively impacting the community and the world.