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MINUTES

TRCS Monthly Board Meeting, September 27, 2018, 5:00 pm – 8:00 pm

Two Rivers Community School, 195 Center Dr., Conference Room, Glenwood Springs, CO 81601

Board Meeting facilitated by Joslyn Mitchell

Call to order at approximately 5:10pm

Attendees: A quorum was established.

Board Members: Cam Williams, Theresa Hadsock, Joslyn Mitchell, Deborah Jaouen, Barb Corcoran

Other Attendees: James Nims, Ben Canady, Dr. Adriana Hire (after 7pm).

Consent agenda:

- Joslyn Mitchell moved to approve minutes from August 23rd, 2018 meeting. Cam Williams second, all board members attending in favor. Motion carried.

Public comment: Deborah Jaouen mentioned with agreement of Jamie Nims that, as a board, we should review and refine/redefine what our strategic plan should be for TRCS. It was something mentioned in the recent board trainings in September. The Board agreed that strategic planning will be a priority in the upcoming month (or two) and will be given its own time outside a general board meeting.

Standing Reports

1. *Head of School Report/Business Report.* Jamie Nims sat in Rebecca Ruland's absence. Jamie submitted a Building Finance Report (attached) for the board to review. TRCS is not eligible for the USDA loan (we were previously hoping we could qualify for) to refinance at this time. The school will continue investigate other options for refinancing our building mortgage as indicated in the report. An update to our emergency plan will be ready for review at the next Accountability Meeting and BOD Meeting (in November), and will be submitted for approval after final input of both meetings. October's Per Pupil Revenue (PPR) numbers looks very good, we projected #350 and are currently at #352. We are serving almost double (60 students) for free and reduced (F&R) lunches from last year and we now qualify (6 students) for ECARE funding (full day Kindergarten). As previously mentioned, the next couple of months, our Board should have a focus on TRCS's Strategic Plan. It is currently 4yrs old and needs to be reviewed to see if it still aligns with our school's vision, mission, performance, financial stability, and needs.
2. *Director of Education Report.* Jamie Nims submitted an Education Report as well as Performance by Grade and Class Reports for Math and Reading (attached) to go over with the Board. Topics included Hispanic Heritage Night, New Populations, iReady Testing, CSI Meeting, October 11th Family Night, and the new Open Up Resources Curriculum. The new Falcon Store was also mentioned as a positive reinforcement for our students to earn falcon \$\$ for good behavior and teaching our younger/newer students our positive community efforts and expectations. Board discussed the Performance by grade and Class Reports.
3. *Director of Operations Report.* Ben Canady talked about how our HVAC system has been giving us some minor problems, but our systems are still covered under warranty.

BUSES: We are still having mechanical issues with one bus in particular. With more field trips filling up our school calendar (these field trips being an integral part of our education) with this current mechanical issues with an aging bus. Ben is currently looking at potentially purchasing a better, larger bus or two smaller busses to accommodate our school needs. The upside of smaller buses is drivers would not necessarily need a CDL license which could make finding drivers a little easier, but a larger, newer bus would mean that we wouldn't need as many drivers. New Castle/Silt/and Rifle Busses are still running close to full capacity most days so keeping our bus fleet running well and safe is a high priority. It was mentioned that Eric Soto has been moved to a salary position at school and the staff is very excited to have him more involved at TRCS.

4. *Monthly Budget Report.* Jamie Nims submitted a Statement of Revenue & Expenditures from July -Sept of 2018 (attached)
5. Board Recruitment & Training. All new board members as well as Rebecca Ruland and Jamie Nims attended a Board Training with John Brendza in September. Jamie Nims and Deborah Jaouen also attended the Regional CSI meeting in Carbondale Sept 26th. Board Bios will aim to be updated and posted on the school website by the end of October. No new recruits have been pursued at this time but board members are still looking for one more additional member.
6. Fundraising Committee Report- Jamie submitted in his Business Report that Cynthia Wheeler, Jamie, Ben and Rebecca are talking about changing up the fundraising this year. Plans for a Bingo night is in the works (with a silent auction). Our goal this year is to raise \$30k.
7. Accountability Committee Report. Jamie submitted minutes for the Accountability Meeting after BOD meeting via email (attached). Ben talked about Meeting as being very successful with having two different meeting times and having both Spanish and English languages spoken for the convenience of the school's family diversity. They talked about CMAS scores, frustrations over 0 scores and how it did not match our iReady scores from last year.

New Business

1. Discussion of Insurance Coverage – Cameron Williams brought general information regarding Adverse events coverage and what our general liability/aggregate (additional) coverage is currently. He will do more research and come back to the next meeting with more information.
2. Action Item – Consideration/Adoption of Restraint and Seclusion Policy. Board reviewed the policy. Deborah moved to approve the Restraint and Seclusion Policy.

Motion as follows:

Deb Jaouen - Aye

Barb Corcoran -Aye

Joslyn Mitchell - Aye

Theresa Haddock - Aye

Cam Williams - Aye

Old Business

1. Update on RE-1/TRCS Meetings. Meeting was canceled/nothing to report
2. Update on Mexico property: Dr. Adriana Hire, at the request of the Board, went down to Puerto Penasco (Rocky Point), to meet with the real estate agent for the property that Rebecca had looked at this past summer, talk to the care taker of the property, talk to a Structural Engineer/or Structural Inspector, and meet with proper authorities to see if TRCS could purchase property in Mexico, and purchase insurance for such a property. Bottom line was that the property was not worth investing into. Property has no electricity, no water, lots of snakes, current damage is considered to be considerable, and repairs would be very costly. Dr. Hire did mention an alternative: to purchase a property closer to Puerto Penasco and build a compound. There is a lot of land for sale in some nice developing neighborhoods reasonably priced, that has electricity available and could meet our needs for an extension center. The board decided that we need to first need to have our Strategic Planning Meeting first, before we pursue a new property.

3. Committee membership: nothing to report

Board Members' Comments: None

Adjournment 7:55p

Next regular (monthly) Board meeting is November 29, 2018 5:00 pm to 8:00 pm, Two Rivers Community School

The Mission of Two Rivers Community School is to cultivate in every student: Passion for learning and high achievement through creating rigorous, interdisciplinary learning experiences on topics relevant to the students that culminate in original work aimed at engaging and positively impacting the community and the world.