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MINUTES

TRCS Monthly Board Meeting, October 23, 2017, 5:30 pm - 7:30 pm

Two Rivers Community School, 195 Center Dr., Conference Room, Glenwood Springs, CO 81601

Board Meeting facilitated by Daryl Yarrow, President

Board Members in Attendance: Daryl Yarrow, John Gorman, Brenda Kaiser, Ed Olszewski, Cameron Williams, Diana Kaufman

Co-Directors in Attendance: Adriana Hire and Rebecca Ruland

Public in Attendance: Theresa Haddock and Jenn Flentge

Call to Order at 5:30pm

Consent Agenda:

Motion by Cameron Williams to approve minutes from September 25, 2017 Monthly Meeting

Second by Brenda Kaiser

Unanimous Approval

Motion Carried

Public Comment

Standing Reports

1. Director Report- Education: Rebecca met with Cindy Grey (Early Childhood Coordinator for RFSD), Abby Hollenbaugh (parent and teacher at Children's Mini College) and Kelly Klotz (director and teacher at Glenwood Montessori pre-school) regarding current pre-school enrollment and discussed the need for another preschool. Rebecca will create a survey for the school community to gauge interest and follow up with Head Start to see their MOU with one district to learn how their agreement is structured.
2. Director Report- Business: We met our enrollment goals with 299 enrolled students. Lunches are excellent. We bought a grass-fed cow. The Garfield County Commissioners agreed to let us keep the buses parked on Storm King road without making any modifications to the street. New bus will be available in November. The Graphic Mural references Glenwood Springs topography and landmarks as well as regional wildlife and landscape.
3. Monthly Budget report: Adriana and staff are working on more detailed budget reports for next month.
4. Building Committee- Building Update. We had issues with HVAC.
5. Board Recruitment & Training Report: The recruitment committee recommends Theresa Haddock for our open board position. Theresa is the Assistant Director of Financial Aid at CMC and offers a great deal of knowledge from previous board experiences and volunteering.
6. Fundraising Committee Report: The Fall Harvest Fundraising is coming up, on November 4.

7. Accountability Committee Report – None. No meeting.

New Business

1. Independent Auditors' Report was reviewed. There were no issues.
2. Resolution to authorize a payment on behalf of the Two Rivers Building Corporation for \$90,000 for bus purchase.

Discussed various financial options to purchase a new school bus.

Motion by John Gorman to authorize a payment on behalf of the Two Rivers Building Corporation for \$90,000.00 for bus purchase.

Second by Ed Olszewski

Board members in favor: Diana Kaufman, Daryl Yarrow, John Gorman, Brenda Kaiser and Cameron Williams

Board member opposed: None

Motion carried

3. Board committee assignments
Ed Olszewski – Policy and Accountability Committee
John Gorman – Building and Finance committees
Brenda Kaiser – Fundraising Committee
Cameron Williams – Finance Committee
Diana Kaufman – Director Evaluation Committee
Daryl Yarrow – Board recruitment and Director Evaluation Committee
4. Board discussed a request for a paid, part-time fund-raising position. We will look into offering a stipend for an employee to serve on the fundraiser.
5. Composting proposal: Jenn Flentge presented composting information to the board. Adriana will look into school finances and attempt to incorporate composting if expenses are not astronomical.
6. Review Board Handbook and Bylaws – between now and the November meeting, Board members should review these documents and bring forward any proposed revisions

Old Business

1. Volunteer Guidelines for Overnight Trips were discussed. Deliberated whether this should be a policy or a procedure.

Board Members' Comments

Reminder of the Annual Fall Fundraiser Silent Auction & Soup Cook-off, Saturday, November 4th from 5:30 to 8 pm at the school.

Adjournment

Motion by John Gorman to adjourn

Second by Ed Olszewski

Unanimous Approval

Motion Carried. Adjourn at 7:45pm

Next regular (monthly) Board meeting: November 27, 5:30 to 7:30 pm, Two Rivers Community School

The Mission of Two Rivers Community School is to cultivate in every student: Passion for learning and high achievement through creating rigorous, interdisciplinary learning experiences on topics relevant to the students that culminate in original work aimed at engaging and positively impacting the community and the world.