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MINUTES

TRCS Monthly Board Meeting, June 26, 2017, 5:30 pm - 7:30 pm
Colorado Mountain College, 1402 Blake Avenue, Glenwood Springs, Room 201
(please note change in location for this meeting due to school construction)

Board Members in Attendance: Daryl Yarrow, John Gorman, Melody Massih, Abby Hollenbaugh, Rachel Connor

Board Members Absent: Diana Kaufman, Paula Suarez

Others in Attendance: Co-Directors: Adriana Hire, Rebecca Ruland; Incoming Board Members: Ed Olszewski and Brenda Kaiser

Board Meeting Facilitated by Daryl Yarrow, President

Meeting Called to Order at 5:35 pm

Approve minutes from May 15, monthly meeting

Motion to approve- Rachel Connor

Second- John Gorman

Vote- unanimous approval

Motion Carried

New Business

1. 2017-18 Budget. Presented by Adriana Hire. Discussion regarding increases and decreases in budgeted amounts. Discussion of no bus fees for 2017-18 school year, but re-introducing bus fees for future years to assist with bus costs.

Motion to approve Budget for ensuing fiscal year beginning July 1, 2017 and ending June 30, 2018- John Gorman

Second- Abby Hollenbaugh

Vote- unanimous approval

Motion Carried

Five Year Budget- Presented by Adriana Hire. Discussion regarding amounts, CSI is aware of the budget and any deficits. Possible refinance of building in December 2019 which will affect numbers positively.

Motion to approve Five Year Budget- Rachel Connor

Second- Melody Massih

Vote- unanimous approval

Motion Carried

2. Hiring Auditor. Presented by Adriana Hire. Discussion of Paul Miller completing Form 990 and hiring John Cutler who has previously done the audits for future audit.

Motion to approve hiring of John Cutler to do future audit- Rachel Connor

Second- Melody Massih
Vote- unanimous approval
Motion Carried

3. Co-directors' 2017-18 goals. Goals presented by Rebecca Ruland, Director of Education and Adriana Hire, Director of Business. See attached.
4. Co-director contracts. Contracts for 2017-18 school year, same content as last year's contracts. Motion to authorize Daryl Yarrow to execute 2017-18 Director Contracts in July, 2017- Rachel Connor
Second- John Gorman
Vote- unanimous approval
Motion Carried
5. Co-director evaluation calendar and policy for the 2017-2018 school year
Motion to table the refinement and approval of the Co-director evaluation calendar and policy for 2017-18 school year until August of 2017 for discussion and approval- Abby Hollenbaugh
Second- John Gorman
Vote- unanimous approval
Motion Carried
6. Volunteer recommendations for 2017-18. Presented by Abby Hollenbaugh. See attached.
7. Social media guidelines. Discussion of appropriate content for TRCS Facebook page versus individual pages.
8. Board retreat/training in August. Discussion of having the retreat/training the week of August 7, 2017 for a 4 hour training. Daryl will email board members to confirm a date and time.
9. Promotion of school values on trips off campus. Discussion regarding appropriate student/chaperone behavior and roles on field trips. Checklist for chaperone duties would be useful.

Old Business

1. Board Policy Manual. Melody reported that she and Paula would work with new board member(s) on the committee to update and transition policy manual.
2. Strategic Plan updates. Outgoing Board members to make comments/suggestions on Strategic Plan template.

Standing Reports

1. Teacher/Staff Report. None
2. Director Report- Education- *See attached. July 19th from 2-5 charter school meeting at Ross Montessori. Any Board members that can attend would be encouraged. Training in Denver attended by 4 TRCS staff members went well. I-Ready end of year data for Math and Literacy was reviewed. Teacher feedback (via written comments) that was elicited by Education Director was shared with Board.*
3. Director Report- Business- *See attached. Building construction project is on budget and on schedule. Move in dates are August 18-19. Additional Kitchen equipment purchased within budget.*

4. Monthly Budget report. See above.
5. Building Committee- Building Update. See above.
6. Board Recruitment & Training Report. Charis Caldwell has agreed to serve on the committee as the Board member.
7. Fundraising Committee Report. None.
8. Outreach Committee Report. None.
9. Accountability Committee Report. None.

Appointment of new Board Members:

Motion to appoint Charis Caldwell, Brenda Kaiser, Ed Olszewski, Cameron Williams, each to serve a two year term- Rachel Connor

Second- John Gorman

Vote- unanimous approval

Motion Carried

Motion to adjourn- Ed Olszewski

Second- Brenda Kaiser

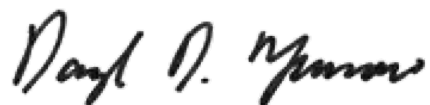
Vote- unanimous approval

Motion Carried

Adjournment at 8:20 pm

Next regular (monthly) Board meeting: August 21, 2017 (no meeting in July); location to be determined

Approved at 8-21-17 Board meeting



Daryl D. Yarrow, President